

Orica Mercury Independent Review Steering Panel Meeting 9 September 2014 – Outcomes and Actions

Attendees:	Mark Gifford (EPA, Chair), Greg Sheehy (EPA), Dr Richard Broome (NSW Ministry of Health), Dr Klaus Koop (OEH), Talebul Islam (Randwick City Council), Steven Poulton (CoBB Council), Professor Alison Jones (University of Wollongong), Professor Chris Fell (Independent Expert), Lynda Newnam (Community Member), Pam Wilson (Public Affairs, EPA). Ross Salter (Community Member)
Apologies	Lara Kirchner (CoBB Council), Professor Mark Ferson (NSW Ministry of Health), Chantal Snell (Community Member), Zack Thomas (EPA, Executive Officer)
Documents distributed	<ol style="list-style-type: none"> 1. Agenda 2. Outcomes & Actions from 11 June meeting. 3. Stage 2 – Shortlisted tender documents. 4. Stage 2 – Tender Evaluation Committee – Summary of issues and questions.

Item	Discussion/Action	Responsibility	Actions
1	<p>Welcome and Apologies</p> <ul style="list-style-type: none"> • Apologies received from Chantal Snell, Dr Mark Ferson, Lara Kirchner (CoBB Council), Zack Thomas • Chantal Snell was represented by Ross Salter • Professor Mark Ferson was represented by Dr Richard Broome 		
2	<p>Outcomes and Actions of 11 June Meeting</p> <p>3.1 – EPA to provide a response to the question of sediment sampling.</p> <p>3.2 – EPA to provide a response to the question of air sampling heights.</p> <p>3.3 – EPA to finalise tender documents and start tender process.</p> <p>4.1 – Ensure tender document reflects these stakeholder engagement requirements for contractor.</p>	EPA	<p>3.1 Sediment sampling included in Tender Scope</p> <p>3.2 Air Sampling Height was detailed in Tender Scope.</p> <p>3.3 Tender documents finalised and issued.</p> <p>4.1 Stakeholder engagement details included in Tender Scope.</p>

Orica Mercury Independent Review Steering Panel Meeting 9 September 2014 – Outcomes and Actions

3.	<p>Stage 2 Procurement Timing and Scope</p> <p>Procurement Process and Assessment for Stage 2 – Presentations from Shortlisted Applicants</p> <ul style="list-style-type: none"> Two shortlisted applicants gave presentations of their appreciation of the scope and proposed methodologies to the panel followed by questions from the panel including discussion of air modelling, sediment sampling and community engagement. Discussion of preferred applicant by the Panel and recommendation on preferred contractor. 	EPA	<p>Action 3.2</p> <p>Finalise Tender evaluation process and appoint the preferred contractor.</p>
4.	<p>Other Business</p> <p>None.</p>		
5.	<p>Date for forthcoming meeting</p> <ul style="list-style-type: none"> Tuesday 14 October at 10 am until 12 pm. 		

EPA 2015/0281
May 2015