

# Orica Mercury Independent Review Steering Panel Meeting 11 June 2014 – Outcomes and Actions

Attendees:	Mark Gifford (EPA, Chair), Greg Sheehy (EPA), Professor Mark Ferson (NSW Ministry of Health), Dr Klaus Koop (OEH), Talebul Islam (Randwick City Council), Steven Poulton (CoBB Council), Chantal Snell (Community Member), Lynda Newnam (Community Member), Zack Thomas (EPA, Executive Officer), Pam Wilson (Public Affairs, EPA).
Apologies	Professor Alison Jones (University of Wollongong), Professor Chris Fell (Independent Expert), Lara Kirchner (CoBB Council)
Documents distributed	<ol style="list-style-type: none"> <li>1. Agenda</li> <li>2. Outcomes &amp; Actions from 7 May meeting</li> <li>3. Draft Stage 2 tender document</li> <li>4. Orica Mercury Independent Review Stage One communications report</li> <li>5. Orica Mercury Independent Review engagement timeline – Stage Two</li> </ol>

Item	Discussion/Action	Responsibility	Actions
1	<p><b>Welcome and Apologies</b></p> <p>Apologies received from Professor Alison Jones (University of Wollongong), Professor Chris Fell (Independent Expert), Lara Kirchner (CoBB Council)</p>		
2	<p><b>Outcomes and Actions of 5 March Meeting</b></p> <p>2.1 – Recent media messages conveyed well to and from councils.            2.2 – Enquiries made regarding minuting of meetings; freelancer has been approached and is willing to provide the service. Discussion regarding content and summarisation to take place at next meeting.            3.1 – Sampling and analysis for lead, chromium, PCBs and PAHs included in tender specification for the samples collected in Stage 2 in the identified residential area.            4.1, 4.2 &amp; 5.1 – Discussion has taken place regarding new panel member options with the Minister. Professor Chris Fell has been nominated, approved to by the Steering Panel and has agreed to join the panel.</p>	<b>EPA</b>	<b>1.1 Include minuting on the agenda for the next meeting.</b>

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	6.1 – Stakeholder engagement included on this agenda and Pam Wilson from EPA Public Affairs in attendance.		
3	<p><b>Stage 2 Procurement Timing and Scope</b></p> <ul style="list-style-type: none"> <li>Members of the panel asked whether sediment sampling in Penrhyn Estuary would be included in the scope.</li> <li>Aerial photography and air modelling to be taken into consideration by tender applicants as part of their methodology preparation and form part of the assessment process.</li> <li>Members of the panel requested clarification on air sampling heights.</li> <li>Professor Chris Fell provided some suggestions by email for providing clarification in the tender documents.</li> </ul>	<p>EPA</p> <p>EPA</p> <p>EPA</p>	<p><b>3.1 EPA to provide a response to the question of sediment sampling.</b></p> <p><b>3.2 EPA to provide a response to the question of air sampling heights.</b></p> <p><b>3.3 EPA to finalise tender documents and start tender process.</b></p>
4	<p><b>Stakeholder Engagement</b></p> <ul style="list-style-type: none"> <li>Pam Wilson of the EPA Public Affairs discussed Stakeholder Engagement with the panel including the Orica Mercury Independent Review Stage One communications report and the Orica Mercury Independent Review engagement timeline – Stage Two.</li> <li>The EPA will communicate milestone events to all stakeholders, in particular the community, via a number of engagement channels.</li> <li>The panel discussed the responsibilities of the Stage 2 contractor in providing specific community consultation activities as required. Metrics data for this will need to be collected by contractor.</li> </ul>	<p>EPA</p>	<p><b>4.1 Ensure tender document reflects these stakeholder engagement requirements for contractor.</b></p>

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7	<p><b>Budget</b></p> <ul style="list-style-type: none"> <li>• Breakdown of budget spend for Stage 1 reported to panel.</li> </ul>		
8	<p><b>Other Business</b></p> <ul style="list-style-type: none"> <li>• None.</li> </ul>		
9	<p><b>Date for forthcoming meeting</b></p> <ul style="list-style-type: none"> <li>• Wednesday 30 July at 10 am until 1 pm.</li> <li>• Monday 11 August at 12 pm until 1:30 pm.</li> </ul>		

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