

Orica Mercury Independent Review Steering Panel Meeting

30 January 2014 – Outcomes and Actions

Attendees:	Mark Gifford (EPA, Chair), Greg Sheehy (EPA), Professor Alison Jones (University of Wollongong – via teleconference), Professor Mark Ferson (NSW Ministry of Health), Dr Klaus Koop (OEH), Talebul Islam (Randwick City Council), Chantal Snell (Community Member), Lynda Newnam (Community Member), Zack Thomas (EPA, Executive Officer)
Invitees	Pamela Wilson (EPA), Loek Munnichs (CDM Smith), Andrew Kita (CDM Smith), Jim Lavelle (CDM Smith – via teleconference)
Apologies	Steven Poulton (CoBB Council), Ms Lara Kirchner (CoBB Council)
Documents distributed	<ol style="list-style-type: none"> 1. Agenda 2. Outcomes & Actions from 12 December meeting 3. Comments and responses on the first draft of the Stage 1 report from CDM Smith 4. Public information session newspaper ad

Item	Discussion/Action	Responsibility	Actions
1	<p>Welcome and apologies</p> <ul style="list-style-type: none"> • Apologies received from Steven Poulton (CoBB Council) and Ms Lara Kirchner (CoBB Council) 		
2	<p>Outcomes and actions of 12 December meeting</p> <ul style="list-style-type: none"> • Action 2.1 & 2.2 – Alison’s podcast to be developed later • Action 3.1 & 3.2 – Venue confirmed as Hillsdale Community Centre • Action 3.3 – Letter to GPs • Stakeholder engagement 	<p>CDM Smith</p> <p>Pam Wilson</p> <p>Zack Thomas</p>	<p>Action 2.1</p> <p>Newsletter to be sent to GPs. List of GPs to be sent to Mark Ferson.</p> <p>Action 2.2</p> <p>Pull together previous questions and responses regarding stakeholder engagement schedule</p> <p>Action 2.3</p> <p>Stakeholder engagement schedule to be an ongoing Agenda item</p>

Orica Mercury Independent Review Steering Panel Meeting 30 January 2014 – Outcomes and Actions

3	<p>Discussion: CDM Smith – updated Stage 1 report</p> <ul style="list-style-type: none"> • All information that could identify respondents should be removed, including identifiable elements of submissions. • Respondents should be contacted to ensure responses may be published. • Plainer English should be used particularly for Mass Balance description. • Panel discussed the deposition modelling and the reason for it. <ul style="list-style-type: none"> ○ Confidence in sampling ○ Support experimental design ○ Further description definition of air modelling required 	<p>Lynda, Chantal, Klaus</p> <p>CDM Smith</p>	<p>Action 3.1 Provide feedback to CDM Smith regarding specific points and typos</p> <p>Action 3.2 Provide final report and response to questions by COB 6 February</p>
4	<p>Community Forum 12 February 2014</p> <ul style="list-style-type: none"> • Elton Consulting to chair and facilitate meeting, provide ground rules and record notes and questions • Jim Lavelle to Skype/Teleconference into meeting • Invite newsletter to be posted to residents • Copies of newsletter and description of the role of the Independent Review and Steering Panel available to attendees. 	<p>CDM Smith</p> <p>Zack Thomas/ Pam Wilson</p>	<p>Action 4.1 Prepare and deliver invite</p> <p>Action 4.2 Prepare fact sheet and copies of newsletters, etc.</p>
5	<p>Recommendations from the panel for next steps</p> <p>Stage 2</p> <ul style="list-style-type: none"> • Klaus Koop to provide input to preparation of the scope of Stage 2 to allow experimental design and health risk assessment to ensure identification of exposure pathways • Expert advice needed regarding air dispersion modelling and use of meteorological data, etc. to potentially inform preparation of soil sampling plan 	<p>EPA</p>	<p>Action 5.1 Seek expert advice from EPA Air Policy</p>

Orica Mercury Independent Review Steering Panel Meeting 30 January 2014 – Outcomes and Actions

	<ul style="list-style-type: none"> • Review of historical aerial photographs, preparation of sampling regime, soil sampling and air sampling to be conducted by chosen applicant from procurement process for Stage 2 • Biota sampling scope will need to be conducted, taking into consideration the species people catch, where people fish, e.g. middle-layer fish species • As in Stage 1, any conflicts of interest will need to be declared by applicants • Stage 3 Health Risk Assessment undertaken after Stage 2 • Panel agreed to proposed actions for Stage 2 <p>Public release of the report</p> <ul style="list-style-type: none"> • Timing of release – Friday 7 February • Release process – EPA website, media release • Sections not to be released due to privacy concerns as noted above 	EPA	Action 5.2 EPA to release report to website on Friday 7 February
6	<p>Community members to nominate a representative for the Stage 2 Selection Committee</p> <ul style="list-style-type: none"> • Lynda Newnam will be selection committee member for the Stage 2 procurement 		
7	<p>Operation of Steering Panel – Suggestions – Fell Review</p> <ul style="list-style-type: none"> • Outcomes of the Fell Review were discussed. • Further discussion to take place at the next meeting including: <ul style="list-style-type: none"> ○ Do we need an independent chair? ○ What does ‘independent’ mean in this context? 	Zack Thomas	Action 7.1 Include on the agenda for the next meeting
8	<p>Budget</p> <ul style="list-style-type: none"> • No update 		

9	Other business <ul style="list-style-type: none">• None		
10	Date for forthcoming meeting <ul style="list-style-type: none">• Wednesday 5 March at 2pm until 5pm		

EPA 2014/0391
May 2014