

**Model Waste and
Recycling Collection
Contract
Section D Specification
Part 2: Garbage
Specification**

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[Click here and type Council name and/or logo]

Section D Specification

Part 2 Garbage Specification

Contract number:

[Click here and type Contract number]

Contract for:

[Click here and type title]

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1. Introduction

This Part defines explicit requirements for the collection of Garbage from Garbage Service-Entitled Premises in the Service Area and transport to the Nominated Facility. It must be read in conjunction with the General Specification, to form the complete specification in relation to the Garbage Collection Service.

The Contractor must ensure that Services provided under this contract address the requirements of this General Specification as well as the particular Service Specifications. To the extent of any inconsistency between the General Specification and Service Specification, the Service Specification shall have precedence.

2. Service Requirements

Commencing on the Services Commencement Date and finishing on the Expiry Date, the Contractor shall provide a Garbage Collection Service from nominated Garbage Service-Entitled Premises and at specified frequencies within the Service Area, in accordance with this Contract.

Garbage Service-Entitled Premises include nominated single Premises and multi-occupancy Premises, and those Premises identified as other Garbage Service-Entitled Premises.

2.1 Collection Service and Frequency for Single Premises

Include a description of the services to be provided for single Premises such as:

The service involves the collection of Garbage from single Premises in Mobile Bins on a weekly basis. The base service level will be a [Click here and type size e.g. 120 Litre] Mobile Bin.

Multiples of the base service level shall be available to Customers. In addition the Contractor will make available [Click here and type size e.g. 240 Litre and 80 Litre] Mobile Bins, as specified in Clause 2.4 of this Garbage Specification.

All collections will be from the kerbside, with the exception of Infirm Services as specified in Clause 4.5.2 of the General Specification and Special On Property Collections as specified in Clause 4.5.3 of the General Specification.

Include any other specific service requirements here. For example, details of any other arrangements such as twice (2) weekly collections.

2.2 Collection Service for Multi-occupancy Premises

Include a description of the services to be provided for multi-occupancy Premises such as:

The majority of multi-occupancy Premises will be provided with a weekly Garbage collection on a shared arrangement whereby [Click here and type number in words e.g. two] ([Click here and type number in numerals e.g. 2]) households will utilise one (1) [Click here and type size e.g. 240 Litre] Mobile Bin between them.

Include any other specific service requirements here. For example, details of any other collection arrangements such as twice (2) weekly collections in specified high-density unit areas and/or bulk bins in some unit blocks.

2.3 Collection Service and Frequency for Other Garbage Service-Entitled Premises

Include a description of other Premises if relevant such as:

The Contractor shall provide Services to a number of other Garbage Service-Entitled Premises being non rateable properties and Council buildings including:

- [Click here and type details of other Garbage Service-Entitled Premises].

The Premises will be provided with a weekly collection utilising [Click here and type size e.g. 240 Litre] Mobile Bins.

Multiple Services shall be available to Premises, as specified in Clause 6.2 of the General Specification.

2.4 Council Variable Rate Charging

It is expected that the majority of Premises will utilise the base service level as specified in Clause 2.1 and 2.2 of this Garbage Specification. However multiples of the base service level shall be available to Customers in accordance with Clause 6.2 of the General Specification. In addition, [Click here and type size e.g. 240 Litre and 80 Litre] Mobile Bins shall be available to Customers and be serviced by the Contractor.

When so instructed by the Council, the Contractor must supply additional Mobile Bins to Premises where Customers have chosen to increase the number of Mobile Bins used for provision of the particular service.

When so instructed by the Council, the Contractor must supply [Click here and type size e.g. 240 Litre and 80 Litre] Mobile Bins to Premises where Customers have chosen to reduce or increase the size of the base level Mobile Bin.

Mobile bins no longer required by Customers are to be retrieved in accordance with the requirements of Clause 11.8 of the General Specification.

3. Performance Benchmarks, Penalties and Incentives

3.1 Performance Benchmarks

Council requires a high level of performance from the Contractor that meets the satisfaction of Customers. This will be gauged by the level of service complaint as well as departures from the Specification.

A minimum standard of performance for the Contractor has been established for service complaints, this standard is as follows:

Complaint type	Standard – per month
Missed Services	≤ [Click here and type number] per [Click here and type number] services
Early Starts	≤ [Click here and type number] per [Click here and type number] services
Other Customer Complaints	≤ [Click here and type number] per [Click here and type number] services

3.2 Performance Incentives and Damages

Failure to achieve the Performance Benchmarks in Clause 3.1 of this Garbage Specification above may result in Council exercising its rights under Clause 22 of the General Specification.

4. Additional Mobile Bin Requirements

In addition to the requirements for Mobile Bins under Clause 9.1 of the General Specification, all Mobile Bins supplied by the Contractor to meet its obligation under this Garbage Specification must:

- (a) have a red lid
- (b) have a dark green or black body (as per AS4123.7).

5. Disposal and Delivery of Materials

5.1 Disposal and Treatment Costs

The Council shall retain ownership of materials collected under this Garbage Specification and pay all disposal, and processing charges.

The Contractor must provide the Council with evidence, in the form of weighbridge dockets or equivalent, to the satisfaction of the Council, of the separate amounts of all waste and other materials collected in the course of providing the Services, with the monthly progress payment claim.

5.2 Nominated Facility

The material collected by the Contractor in the course of performing the Garbage Collection Service must be delivered to the Nominated Facility, being [Click here and type name of facility] at [Click here and type address of facility].

Specific requirements of the facility and any relevant contractual obligations are detailed in the Annexure to the Garbage Specification.

The Council may nominate an Alternative Facility during the Term of the Contract as specified in Clause 5.3 of this Garbage Specification.

5.3 Alternative Facilities

Over the term of the Contract the Council may nominate an Alternative Facility for use by the Contractor in undertaking the services to be provided.

5.4 Other Facilities

Use of any other facility will be subject to approval by the Council. If the facility is approved by the Council, it will then be treated as an Alternative Facility.

5.5 Payment for Transport to Alternative Facility

5.5.1 General

The Council desires that the Contractor delivers materials collected under this Contract to facilities that provide the best operational, environmental and cost effective result.

For various reasons, it may be necessary to move from the initial Nominated Facility to an Alternative Facility or Facilities at some time(s) during the Term of the Contract.

5.5.2 Payment for Use of Alternative Facility

If the Council nominates or approves an Alternative Facility under this Contract, and it is further or less in distance from the defined Approximate Centroid than the Nominated Facility for that service, then the Contractor or the Council will be entitled to an additional

payment or reduction in payment (as the case may be) based on the difference between the distance of the new journey and the distance of the return trip from the Approximate Centroid of the Service Area to the Nominated Facility ('the Difference').

For the purpose of this clause, the new journey will be the return trip, measured from the Approximate Centroid of the Service Area in a direct route to the Alternative Facility. The payment for the period during which the Alternative Facility is utilised will be calculated in accordance with the formula in Clause 5.5.3 of this Garbage Specification.

Where the difference is a negative value, the Council will be entitled to a reduction in payments due to the Contractor calculated on the same basis as above.

No payment will be made if the Contractor uses another disposal facility without the written approval of the Council.

5.5.3 Calculation of Payment for Transport to Alternative Facility

The additional or reduced payment for the period during which an Alternative Facility is utilised will be calculated in accordance with the following formula:

$$P = A \times D \times T$$

Where:

- P** = the additional or reduced payment to be made;
- A** = the Alternative Facility Payment Rate as detailed in the Tender Return Schedule associated with the relevant service;
- D** = the Difference in kilometres between the distance from the Approximate Centroid of the Service Area to the Nominated Facility and the distance from the Approximate Centroid of the Service Area to the Alternative Facility; and,
- T** = the number of tonnes of material emanating from the particular service, transported to the Alternative Facility by the Contractor in the period to which the payment pertains.

Where such diversion results in a variation of less than ten percent (10%) in the distance travelled to the original Nominated Facility, no variation shall apply.

Where "D" is less than the distance from the Approximate Centroid to the Nominated Facility "P" will be deducted from the payment and if it is further "P" will be added to the payment.

5.6 Unloading of Materials

Collected materials must be unloaded from the collection vehicles by the Contractor at the Nominated Facility or Alternative Facility. The Contractor, its employees and/or subcontractors must comply with all instructions issued by the Council, or the person in charge of the Nominated Facility or Alternative Facility.

5.7 Operating Hours of Facilities

The Contractor must comply with the operating hours of the Nominated Facility or Alternative Facility.

5.8 Only Materials from the Service Area

The Contractor must ensure, and enable the Council to verify, that only materials collected in the course of providing Services under the Contract are taken to the Nominated Facility or Alternative Facility in the Collection Vehicles.

Annexure to the Garbage Specification

Nominated Facility Requirements

[Click here and type any specific Nominated Facility requirements]