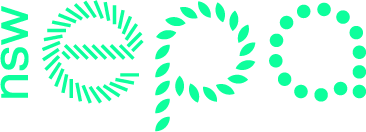
Environment Protection Authority

Aboriginal Land Clean Up and Prevention (ALCUP) Program

Final Report | Round 4: 2018–21



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Cover: Artwork by Wiradjuri artist Lani Balzan.

“The background of the painting represents the land, our Country. The lined areas of both ends represent the importance of waste management and recycling and how it connects to caring for the land and Country and the people within communities.

The middle-dotted area represents us working together and partnerships to care for the Country together. The white dots in the middle and moving outwards represent the elements of the diversity in NSW.

The different dotted areas throughout the painting represent community designing their own solutions and being involved at all stages. The painting represents the land and the importance to look after it and (with this program) how we as a community can achieve this.’’

Published by:  
**NSW Environment Protection Authority**  
4 Parramatta Square  
12 Darcy Street, Parramatta NSW 2150  
Locked Bag 5022, Parramatta NSW 2124

Phone: +61 2 9995 5000 (switchboard)  
Phone: 131 555 (NSW only – environment information and publications requests)  
Fax: +61 2 9995 5999  
TTY users: phone 133 677, then ask   
for 131 555  
Speak and listen users:   
phone 1300 555 727, then ask for 131 555

Email: [info@epa.nsw.gov.au](mailto:info@epa.nsw.gov.au)   
Website: [www.epa.nsw.gov.au](http://www.epa.nsw.gov.au)

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Please use this template to complete your final report.

Complete and submit your final project report to the EPA no later than 18 months after you signed the agreement.

The Final Financial Report must also be completed and provided as a separate attachment to this template.

Submit the completed final project, the financial report and any attachments to [Aboriginal.Programs@epa.nsw.gov.au](mailto:Aboriginal.Programs@epa.nsw.gov.au)

If at any stage you require assistance please contact an EPA officer on (02) 131 555 or email [Aboriginal.Programs@epa.nsw.gov.au](mailto:Aboriginal.Programs@epa.nsw.gov.au)

# Final Report checklist

Ensure you submit all checklist items to the EPA.

|  |  |
| --- | --- |
| Checklist item | Attached |
| All waste disposal receipts/dockets from waste facilities during the project |  |
| All media and promotional material  Provide copies of any relevant media coverage and promotional material produced  as part of the project |  |
| Photographs of project activities  Please attach photographs collected over the duration of the project.  Examples of photos to attach include:   * before and after clean up photos * photos of signage * photos of promotional material on display * photos of installed infrastructure * any other relevant photos.   There is no limit to the number of photos to accompany your report.  Emails to the EPA have a limit of 10MB per email. You can send more than one email to enable receipt of all attachments. In the subject line, please label multiple emails: Email 1 of 2 and Email 2 of 2, and so on. |  |
| Final Financial Report  Use the Final Financial Report spreadsheet to complete your financial report |  |
| Final Project Report *(use this template)*  Ensure every question is addressed |  |
| Other attachments  Provide any other attachments that are relevant to your project |  |

# Your information

|  |  |
| --- | --- |
| Project title: |  |
| Organisation: |  |
| Person submitting this report: |  |
| Total grant amount: |  |
| In-kind contributions: |  |
| Contact number: |  |
| Period covered in this report: |  |

# Part A: Project summary

The project summary provides an overview of what your project has achieved in reducing illegal dumping and the activities you described in your project plan.

**1. Provide a summary of the completed project.**

|  |
| --- |
|  |

## 2. Outline your top three achievements

For example: cleaned up X tonnes of waste, installed X gates/bollards/signs, generated X interest from residents and gained X amount of media coverage.

|  |  |
| --- | --- |
| Outcome 1 |  |
| Outcome 2 |  |
| Outcome 3 |  |

## 3. Outline the impact of your project on reducing illegal dumping

Your expression of interest included estimates of the type and volume of illegal dumping.

Report on the following, with evidence, or show how you calculated or estimated the project’s impact. Attach evidence, such as dockets from a contractor, where possible.

|  |  |  |
| --- | --- | --- |
| Total tonnes cleaned up from site and disposed of: | (tonnes) | My method of calculation/ estimation is |
| Total tonnes recovered (recycled or re-used): | (tonnes) | My method is |

Has the project made an impact on the illegal dumping problem? Estimate the % of change and how this change relates to your project for questions you answered ‘yes’.

|  |  |  |
| --- | --- | --- |
| Changes  (from observation, report or data collection) | Yes/No  For example: yes, decreased by 30% | How the changes relate to the project.  For example: Less vehicles can access the sites because of the fence installed in this project |
| Eliminated tonnes of illegal dumped material |  |  |
| Decreased the rate of illegal dumping |  |  |
| Increased the rate of illegal dumping |  |  |
| No change |  |  |
| Illegal dumping observed has moved elsewhere |  |  |

## 4. Are there any other outcomes, results or achievements you would like to share?

|  |
| --- |
|  |

## 5. What will you do to combat illegal dumping now the project is complete?

|  |
| --- |
|  |

# Part B: Project monitoring plan

* The project monitoring plan should report what has been achieved towards your goals in your project plan. Please enter the actions completed, completion date and any documented achievements as a result of completed activities in the table below. Copy the activities and the measures from Section C of your EOI form and/or Part B of your progress report.

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| No. | Project monitoring plan | | Completed outcomes | | | | | | |
| Project activities  (List all main project activities, including the ones that were not completed) | Project measures achieved  (As listed in your project monitoring plan) | Monitoring and evaluation | Completion date | | Impacts to illegal dumping | | Variation to the Plan and reasons  For example: provide comments on variations, if any, between projections and actuals, including where you have exceeded the projected outputs |
|  | For example: Removal of all waste | 2 tons of rubbish removed;  500kg of waste recycled | Yes, it started 2 weeks late on 30 May and finished on time | | 25/11/2020 | Cleared cars from LALC space, bushland able to regenerate. | | Proposed to clear 5 car bodies, instead cleared 10 car bodies. |
| 1 |  |  |  | |  |  |  | | |
| 2 |  |  |  | |  |  |  | | |
| 3 |  |  |  | |  |  |  | | |
| 4 |  |  |  | |  |  |  | | |
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| 7 |  |  |  | |  |  |  | | |
| 8 |  |  |  | |  |  |  | | |
| 9 |  |  |  | |  |  |  | | |
| 10 |  |  |  | |  |  |  | | |

## Project stakeholders

Your project plan included a stakeholder engagement plan. In the form below, report on how the engagement plan has been implemented and summarise what achievements you made. If applicable, how would you do it differently next time?

List all stakeholders you identified and worked with on your project. You can copy part of the table from your project plan and progress report.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Organisation or group | Role in project | How were the stakeholders engaged? | Changes in engagement strategy | Achievements in the engagement | How would I do it differently next time? |
| For example: local council rangers | Local council is a project partner. Local council rangers patrolled the hot spots twice during the program. | Invited to initial meetings, regular contacts and site visits. | The initial contact left the council. We had to restart by contacting the unit manager and it took us a while to get communication with the new staff members. | Deterring the illegal dumping by investigation; long-term partnership with rangers and the council; might develop more programs based on the partnership. | Might try to engage more than one person initially to mitigate the risks of staff change. |
|  |  |  |  |  |  |
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