

Aboriginal Land Clean Up and Prevention (ALCUP) Program

Final Report

Round 4: 2018-2021

 [www.epa.nsw.gov.au](http://www.epa.nsw.gov.au)

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Cover artwork: Jordan Ardler, La Perouse Aboriginal Community, Bidgigal People.

*“This artwork represents various landscapes from across NSW. Symbols include rocks on riverbank/land, river/ocean, land environments and tree engravings. Movement is also represented through lines and the positioning of animals and symbology representing people. The addition of the people and animal symbology also acknowledges that all land is occupied. The specific colours used reflect the range of scenery being depicted. Circular and line symbology throughout the artwork highlights community growth through collaboration and working as one to proceed through a journey.’’*

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Please use this template to complete your final report.

Complete and submit your final project report to the EPA no later than 18 months after you signed the agreement.

The Final Financial Report must also be completed and provided as a separate attachment to this template.

Submit the completed final project, the financial report and any attachments to [ALCUP.program@epa.nsw.gov.au](mailto:ALCUP.program@epa.nsw.gov.au)

If at any stage you require assistance please contact the officer of Regional Delivery team on (02) 9995 5596 or email [ALCUP.program@epa.nsw.gov.au](mailto:ALCUP.program@epa.nsw.gov.au).

# Final Report Checklist

Ensure you submit all checklist items to the EPA

|  |  |
| --- | --- |
| Checklist Item | Attached |
| **All waste disposal receipts/dockets from waste facilities during the project** |  |
| **All media and promotional material**  Provide copies of any relevant media coverage and promotional material produced  as part of the project |  |
| **Photographs of project activities**  Please attach photographs collected over the duration of the project.  Examples of photos to attach include:   * + - * before and after clean up photos       * photos of signage       * photos of promotional material on display       * photos of installed infrastructure       * any other relevant photos   *There is no limit to the number of photos to accompany your report.*  Emails to the EPA have a limit of 10MB per email, you can send more than one email to enable receipt of all attachments. Please label multiple emails - Email 1 of 2 and Email 2 of 2 (for example) in the subject line. |  |
| **Final Financial Report**  Use the Final Financial Report spreadsheet to complete your financial report |  |
| **Final Project Report** *(use this template)*  Ensure every question is addressed |  |
| **Other attachments**  Provide any other attachments that are relevant to your project |  |

# Your information

|  |  |
| --- | --- |
| **Project title:** |  |
| **Organisation:** |  |
| **Person submitting this report:** |  |
| **Total grant amount:** |  |
| **In-kind contributions:** |  |
| **Contact number:** |  |
| **Period covered in this report:** |  |

# Part A: Project Summary

The project summary provides an overview of what your project has achieved in reducing illegal dumping and the activities you described in your project plan.

* 1. Provide a summary of the completed project

|  |
| --- |
|  |

## 2. Outline your top three achievements

For example: cleaned up X tonnes of waste, installed X gates/bollards/signs and X interest from residents, media coverage

|  |  |
| --- | --- |
| Outcome 1 |  |
| **Outcome 2** |  |
| **Outcome 3** |  |

## 

## 3.Outline the impacts of your project on reducing illegal dumping

Your expression of interest included estimates of the type and volume of illegal dumping.

Report on the following and the evidence or how you calculated or estimated it. Attach evidence like dockets from the contractor where possible.

|  |  |  |
| --- | --- | --- |
| Total tonnes cleaned up from site and disposed of: | (tonnes) | My method of calculation/ estimation is |
| Total tonnes recovered (recycled or re-used): | (tonnes) | My method of calculation/estimation is |

Has the project made an impact to the illegal dumping problem? Estimate the % of change and how this change relates to your project for questions you answered ‘yes’.

|  |  |  |
| --- | --- | --- |
| Changes  (From observation, report or data collection) | Yes / No  *For example: Yes, decreased by 30%* | How the changes relate to the project  *For example: Less vehicles can access the sites because of the fence installed in this project* |
| Eliminated tonnes of illegal dumped material |  |  |
| Decreased the rate of illegal dumping |  |  |
| Increased the rate of illegal dumping |  |  |
| No change |  |  |
| Illegal dumping observed has moved elsewhere |  |  |

## 4. Are there any additional outcomes, results or achievements you would like to share

|  |
| --- |
|  |

## 5. What will you do to combat illegal dumping now the project is complete?

|  |
| --- |
|  |

# Part B: Project monitoring plan

The project monitoring plan should report what has been achieved toward your goals in your project plan. Please enter the actions completed, completion date and any documented achievements as a result of completed activities in the table below. Copy the activities and the measures from Section C of your EOI form and/or Part B of your progress report.

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| No | Project Monitoring Plan | | Completed Outcomes | | | | | |
| Project activities  (List all main project activities including the ones that were not completed) | Project measures achieved  (As listed in your project monitoring plan) | Monitoring and evaluation | Completion date | | | Impacts to illegal dumping | **Variation to the Plan and reasons**  For example: provide comments on variations, if any, between projections and actuals, including where you have exceeded the projected outputs |
|  | *For example: Removal of  all waste* | *2 tons of rubbish removed;  500kg of waste recycled* | *Yes, it started 2 weeks late on May 30th and finished on time* | | | *25/11/2020* | *Cleared cars from LALC space, bushland able to regenerate.* | *Proposed to clear 5 car bodies, instead cleared 10 car bodies.* |
| 1 |  |  |  | |  | |  |  |
| 2 |  |  |  | |  | |  |  |
| 3 |  |  |  | |  | |  |  |
| 4 |  |  |  | |  | |  |  |
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| 8 |  |  |  | |  | |  |  |
| 9 |  |  |  | |  | |  |  |
| 10 |  |  |  | |  | |  |  |

## Project Stakeholders

Your project plan included a stakeholder engagement plan. In the form below, report on how the engagement plan has been implemented and summarise what achievements you have made. If applicable, how would you do it differently next time?

List all stakeholders you identified and worked with in your project. You can copy part of the table from your project plan and progress report.

| **Organisation or group** | **Role in project** | **How were the stakeholders engaged** | **Changes in engagement strategy** | **Achievements in the engagement** | **How would I do it differently next time** |
| --- | --- | --- | --- | --- | --- |
| *For example: Local council rangers* | *Local council are a project partner. Local council rangers patrolled the hot spots twice during the program.* | *Invited to initial meetings, regular contacts and site visits.* | *The initial contact left the council. We had to restart by contacting the unit manager and it took us a while to get communication with the new staff members.* | *Deterring the illegal dumping by investigation; long-term partnership with rangers and the council; might develop more programs based on the partnership.* | *Might try to engage more than 1 person initially to mitigate the risks of staff change.* |
|  |  |  |  |  |  |
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