

Aboriginal Land Clean Up and Prevention (ALCUP) Program

Progress Report  
Round 4: 2018-2021

 [www.epa.nsw.gov.au](http://www.epa.nsw.gov.au)

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Cover artwork: Jordan Ardler, La Perouse Aboriginal Community, Bidgigal People.

*“This artwork represents various landscapes from across NSW. Symbols include rocks on riverbank/land, river/ocean, land environments and tree engravings. Movement is also represented through lines and the positioning of animals and symbology representing people. The addition of the people and animal symbology also acknowledges that all land is occupied. The specific colours used reflect the range of scenery being depicted. Circular and line symbology throughout the artwork highlights community growth through collaboration and working as one to proceed through a journey.’’*

Published by:

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ISBN 978 1 925790 54 2  
EPA 2018P1023  
September 2018

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Progress Report Introduction

Please complete and submit the progress report no later than nine months after the commencement of the project.

The purpose of the progress report is to demonstrate how your project is progressing against the activities and goals set in your project plan.

# Progress report checklist

|  |  |
| --- | --- |
| Checklist | Attached |
| Media and promotional material  Ensure you provide copies of any relevant media coverage and promotional  material produced |  |
| Before and after photos  Provide photos (if available) and any other attachments that are relevant to your project to  demonstrate change |  |
| Progress project report  Ensure you complete all fields in the document |  |

# Your information

|  |  |
| --- | --- |
| **Project title:** |  |
| **Organisation:** |  |
| **Contact person:** |  |
| **Contact number(s):** |  |
| **Time period covered in this report:** |  |

# Part A: Project progress summary

The purpose of the progress summary is to provide an overview of how your project is progressing against the illegal dumping problem and the activities you described in your project plan.

## Describe what the project has achieved so far?

Your project plan listed how you will monitor the change in illegal dumping using the indicators and activities:

* Describe what results have been achieved by your project so far
* What change has this project had on illegal dumping so far?

Example: *Illegal dumping has decreased by 10% since blocking access to the site with a gate* or: *No change has been seen in illegal dumping, as work has been delayed*.

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## Overview of how the project is tracking against your plan

Your response should consider:

* Whether the planned actions are still relevant to your project?
* Whether time, measures or evaluation of some activities need to be modified?
* How are you tracking with the budget plan? Are there any changes needed to the budget plan?

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## Have any challenges affected the progress of the project?

Your project plan identified potential risks to the project.

* Describe any challenges that have affected progress so far?
* Describe the actions taken to address the challenges.

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# Part B: Project monitoring plan

The project monitoring plan should report what has been achieved so far toward the goals in your project plan. Please copy the activities and the measures from Section C of your EOI form. The project monitoring plan will capture:

* the status of each activity listed in your project plan identified in the EOI form, including any delays that the project may be experiencing; and
* any changes to the project and why.

| No | Activity  (As listed in your project plan) | Project measures achieved  (based on your project plan) | Any difference in commencement or completion time? (based on your project plan) | Monitoring and evaluation  (based on your project plan) | Activity completion status | What impact has this activity had on illegal dumping?  (For example: Has it reduced illegal dumping? Prevented site access to stop illegal dumping? Increased public awareness of dumping?) |
| --- | --- | --- | --- | --- | --- | --- |
|  | *For example:*  *Removal of all waste* | *2 tonnes of rubbish removed;  500kg of waste is recycled* | *Yes, it started 2 weeks late on May 30th and finished on time* | *Tip dockets attached*  *Before and after photos of the site attached* | *100% completed* | *Others no longer see this as space to dump cars, now that it is clear.* |
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## Stakeholder engagement progress

Your project plan included a stakeholder engagement plan. In the form below, report on how the engagement plan has been implemented so far.

Please highlight any new stakeholders you had not identified in your original plan.

| **Organisation or group** | **Contact person(s)** | **Support level before project**  (low/med/high) | **Role in project** | **Impacts so far** | **How were the stakeholders engaged** | **Changes in engagement strategy** |
| --- | --- | --- | --- | --- | --- | --- |
| *For example:*  *Local council Rangers* | *Paul Smith*  *Jack Brown* | *low* | *Local council are a project partner. Local council rangers will assist in delivering project outcomes by investigating surveillance camera footage of illegal dumping and undertaking enforcement action where necessary* | *Deterring the illegal dumping by investigation; long-term partnership with rangers and the council; might develop more programs based on the partnership* | *Invited to initial meetings and site visits* | *No big changes, will keep talking to them via emails and phone calls. A meeting schedule has been set up once a month. We will keep the meeting schedule and communicate regularly.* |
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