

User application for Metropolitan Levy Area online waste tracking

The online waste tracking system is a secure system. To obtain access to the system, you need a user name and password. To obtain a user name and password, you must complete and sign this form and email it to: waste.levydata@epa.nsw.gov.au

If you already have a user name and password but require access to the MLA tracking function, please complete and send this form and tick “existing user” on the table below.

# Business Details

|  |  |
| --- | --- |
| Name: |      |
| Street address/PO Box: |       |
| Suburb: |       | State: |       | Postcode: |       |
| ABN: |       |

# User Details

|  |  |  |  |
| --- | --- | --- | --- |
| First Name: |       | Last name: |       |
| Street address/PO Box: |       |
| Suburb: |       | State: |       | Postcode: |       |
| Phone: |       | Mobile: |       |
| Fax: |       | Email: |       |

# Site

|  |  |
| --- | --- |
| Site name: |       |
| Street address/PO Box: |       |
| Suburb: |       | State: |       | Postcode: |       |

|  |  |
| --- | --- |
| **Role** | **Required Access** |
| [ ]  Existing User |  [ ]  View only  |  [ ]  Create/Update TR |  |
| [ ]  New Consignor |  [ ]  View only  |  [ ]  Create/Update TR |  |

TR = transport report

|  |  |
| --- | --- |
| Signed: |       |
| Date: |       |

# Guidance for completing the application form

* Business details – the name and address of the business you work for. For large companies it will be the head office address. ABN must be provided as this is used to link your account in the system.
* User details – your contact details. You should provide the address, phone number, etc. where you can be reached most easily. If the address is the same as that for the company, write ‘as above’.
* Site details – the consignor’s address.
* View only access will enable you to view transport reports (TR) for waste movements you are involved with. You will not be able to enter or edit data.

# Additional sites

If you require access to more than one site, please provide details of the additional sites below. Attach additional pages if necessary.

|  |  |
| --- | --- |
| **Site 2 Name:** |       |
| Street address/PO Box: |       |
| Suburb: |       | State: |       | Postcode: |       |

|  |  |
| --- | --- |
| **Role** | **Required Access** |
| [ ]  Existing User | [ ]  View only  |  [ ]  Create/Update TR |  |
| [ ]  New Consignor | [ ]  View only  |  [ ]  Create/Update TR |  |

|  |  |
| --- | --- |
| **Site 3 Name:** |       |
| Street address/PO Box: |       |
| Suburb: |       | State: |       | Postcode: |       |

|  |  |
| --- | --- |
| **Role** | **Required Access** |
| [ ]  Existing User | [ ]  View only  |  [ ]  Create/Update TR |  |
| [ ]  New Consignor | [ ]  View only  |  [ ]  Create/Update TR |  |

|  |  |
| --- | --- |
| **Site 4 Name:** |       |
| Street address/PO Box: |       |
| Suburb: |       | State: |       | Postcode: |       |

|  |  |
| --- | --- |
| **Role** | **Required Access** |
| [ ]  Existing User | [ ]  View only  |  [ ]  Create/Update TR |  |
| [ ]  New Consignor | [ ]  View only  |  [ ]  Create/Update TR |  |

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