



**MEETING No. 1  
Newcastle Community Consultative Committee on the Environment  
(NCCCE)**

**MEETING MINUTES**

**Date:** 11 November 2011      **Time:** 9:00am

**File:** FIL11/10927

**Meeting Location:** Department of Premier and Cabinet, Level 5, 26 Honeysuckle Drive, Newcastle

**Newcastle Community Consultative Committee on the Environment (NCCCE)**

**In attendance:** John Tate (Chair); Zoe Rogers (Environment); Graham Woods (Industry); Nick Godfrey-Smith (Industry); Paul Thomas (Industry); Keith Craig (Community); Kate Johnson (Community); Paul McBain (Community); Adam Gilligan (Newcastle City Council)

Environment Protection Authority (EPA) : Gary Davey; Chris Eiser; Klaus Koop; Jackie Teal; Karen Marler

Note: Media representatives (ABC Radio, NBN Television and the Newcastle Herald) were present for a part of the meeting.

**Apologies:** None

**Agenda Item**

**1. Acknowledgement of Country**

**2. Welcome and introductions by Chairperson and committee members**

All Committee members were welcomed to the first meeting.

The Chair outlined his aim for the Committee to work by consensus and in cooperation and that he looked forward to working with all Committee members. It was the Chair's view that the Committee should be open, available to all, while acknowledging that there will be times when issues come up that warrant confidential sessions.

**3. Welcome by Minister for the Environment, the Hon Robyn Parker MP**

The Minister welcomed the Committee via videoconference from Governor Macquarie Tower (Sydney) The Minister offered her congratulations to all members and spoke of the importance of the Committee providing a means for better communication between industry and community. The Minister stated that she is looking forward to hearing from the Committee - both receiving its feedback and the outcomes of discussions.

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#### **4. Orientation and briefing from the EPA**

Gary Davey provided a power point presentation to the Committee on the aims of the Committee and its Terms of Reference.

The EPA is proposing to place a short profile of each Committee member, their contact details and a photo on the Committee webpage on the EPA website. If the Committee is supportive of this suggestion the EPA will organise.

ACTION 1: EPA to draft Committee procedures

ACTION 2: EPA to organise dedicated webpage for the Committee

ACTION 3: Members to indicate to EPA whether they agree to place members profile and photograph on webpage

ACTION 4: EPA to ensure copies of the Terms of Reference are provided for Committee Members' folders.

ACTION 5: EPA to provide hard copy of all presentations for Members.

#### **5. Outcomes of Minister's Community and Industry Round Table Workshop 21 October 2011**

Gary Davey gave a presentation providing an overview of the Minister's Community and Industry Round Table Workshop held on 21 October 2011. The workshop provided an opportunity for Minister to talk to industry and community regarding the Government's response to recommendations arising from the O'Reilly Report.

ACTION 6: EPA to place copies of all presentations to the Committee on the Committee's webpage (when live)

ACTION 7: EPA to advise the Committee on progress towards on implementing the recommendations arising from the Workshop

ACTION 8: EPA to provide a list of acronyms for Members

#### **6. Presentation on the Upper Hunter Air Quality Monitoring Network**

Chris Eiser provided a presentation on the EPA's regional air quality monitoring network.

ACTION 9: EPA to provide hard copies of air quality data graphs for the Newcastle area to Members.

ACTION 10: Chris Eiser to provide a presentation on air quality in the Lower Hunter for the next meeting.

**Meeting ended: 10:25am**

**Next meeting :** Thursday 17 November 2011  
EPA Conference Room, Ground Floor 117 Bull Street, Newcastle West  
4:00 – 6:00pm

**Minutes Adopted: 17 November 2011**

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**SUMMARY OF ACTIONS:**

- Action 1: EPA to draft Committee procedures**
- Action 2: EPA to organise dedicated webpage for the Committee**
- Action 3: Committee to indicate to EPA whether there is support for placing member profile and photographs on webpage**
- Action 4: EPA to ensure copies of the Terms of Reference are provided for Committee Members' folders**
- Action 5: EPA to provide hard copies of all power point presentations to Members**
- Action 6: EPA to place copies of power point presentations on Committee webpage**
- Action 7: EPA to advise the Committee on progress towards achieving the recommendations arising from the Minister's Community and Industry Round Table Workshop**
- Action 8: EPA to provide list of acronyms for Members**
- Action 9: EPA to provide hard copy graphs of Lower Hunter regional air quality for Members**
- Action 10: EPA (Chris Eiser) to provide a presentation on the Lower Hunter Air Quality Monitoring Network and Newcastle air quality**

**Prepared by: Karen Marler**