



**Radiation Accident Notification
Clause 38 Radiation Control Regulation**

Duty to report and investigate apparent radiation accidents

Radiation accident report

The purpose of this form is to facilitate the reporting of specified accidents involving radiation as prescribed under the Radiation Control Regulation

Initial report must be provided in writing to the EPA **within 48 hours**. Follow up report **within 10 days**.

Please indicate if this is an **initial** or **follow up** report

Details of person submitting this report

Name:	
Position:	
Employer:	
Radiation management licence number:	
Date of report:	
Telephone number:	
Email address:	

Incident details

Date of incident:	
Time of incident:	
Location where incident occurred including specific room/area:	
Position of person(s) whose actions contributed to the accident occurring:	
Do they hold a current licence?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Public Hospital IIMMS number:	

Details to be provided within 48 hours

Description of the incident:

--

Description of the area that unsealed radioactive substances may have been dispersed:

--

Description of steps taken at the time to rectify the accident:

--

Particulars of any personal injury or exposure that may have resulted (patient details must not be provided):

--

Details to be provided within 10 days

Particulars of any assessment of radiation dose given in mSv or Gy (for radiotherapy):	
Method used to calculate the dose:	
Particulars of steps taken to reduce the risk of similar accidents occurring in the future:	

Other details to be provided

Details of any medical examinations undertaken on staff or the public as a result of the accident (not including patients):	
The date on which the accident was reported to the employer:	
For x-ray apparatus failure, details of manufacturer, type of apparatus and model:	
For the mal and misadministration of unsealed radioactive substances, the type, chemical form and activity of the incorrect and correct radiopharmaceutical:	
Any other details relevant to the accident that are not covered by this form:	

Contact details for completed reports

Please complete this form and provide any other relevant attachments to:

Email: radiation@epa.nsw.gov.au

Fax: 9995 6603

Telephone: (02) 9995 5959

Mail: Radiation Regulation Unit
Environment Protection Authority
PO Box A290
Sydney South NSW 1232