

# Environment Protection Licence



Licence - 12556

## Licence Details

|                   |              |
|-------------------|--------------|
| Number:           | 12556        |
| Anniversary Date: | 13-September |
| Review Due Date:  | 13-Sep-2011  |

## Licensee

PORT STEPHENS WASTE MANAGEMENT GROUP PTY LTD  
PO BOX 740  
RAYMOND TERRACE NSW 2324

## Licence Type

Premises

## Premises

BEDMINSTER FACILITY  
330 NEWLINE ROAD  
RAYMOND TERRACE NSW 2324

## Scheduled Activity

Composting  
Waste Activities

## Fee Based Activity

| <u>Fee Based Activity</u>                                    | <u>Scale</u>              |
|--------------------------------------------------------------|---------------------------|
| Composting                                                   | > 5000 - 50000 T received |
| Hazardous, Industrial or Group A Waste Generation or Storage | 0 - 10 T                  |

## Region

Waste Ops Newcastle Compliance Team  
Ground Floor, NSW Govt Offices, 117 Bull Street  
NEWCASTLE WEST NSW 2302  
Phone: 02 4908 6800  
Fax: 02 4908 6810  
  
PO Box 488G NEWCASTLE  
NSW 2300

# Environment Protection Licence

Licence - 12556



Environment,  
Climate Change  
& Water

|                                                                        |           |
|------------------------------------------------------------------------|-----------|
| <b>INFORMATION ABOUT THIS LICENCE.....</b>                             | <b>4</b>  |
| Dictionary .....                                                       | 4         |
| Responsibilities of licensee.....                                      | 4         |
| Variation of licence conditions .....                                  | 4         |
| Duration of licence .....                                              | 4         |
| Licence review .....                                                   | 4         |
| Fees and annual return to be sent to the EPA.....                      | 4         |
| Transfer of licence .....                                              | 5         |
| Public register and access to monitoring data .....                    | 5         |
| <b>1 ADMINISTRATIVE CONDITIONS .....</b>                               | <b>5</b>  |
| A1 What the licence authorises and regulates .....                     | 5         |
| A2 Premises to which this licence applies .....                        | 7         |
| A3 Other activities .....                                              | 7         |
| A4 Information supplied to the EPA.....                                | 7         |
| <b>2 DISCHARGES TO AIR AND WATER AND APPLICATIONS TO LAND.....</b>     | <b>7</b>  |
| P1 Location of monitoring/discharge points and areas.....              | 7         |
| <b>3 LIMIT CONDITIONS .....</b>                                        | <b>8</b>  |
| L1 Pollution of waters .....                                           | 8         |
| L2 Load limits .....                                                   | 8         |
| L3 Concentration limits.....                                           | 8         |
| L4 Volume and mass limits .....                                        | 9         |
| L5 Waste .....                                                         | 9         |
| L6 Noise Limits.....                                                   | 10        |
| L7 Stockpile Management.....                                           | 10        |
| <b>4 OPERATING CONDITIONS .....</b>                                    | <b>10</b> |
| O1 Activities must be carried out in a competent manner.....           | 10        |
| O2 Maintenance of plant and equipment .....                            | 10        |
| O3 Potentially offensive odour .....                                   | 10        |
| O4 Dust.....                                                           | 11        |
| O5 Processes and management.....                                       | 11        |
| O6 Biosolids.....                                                      | 11        |
| O7 Screening of waste.....                                             | 11        |
| O8 Tyre Storage.....                                                   | 11        |
| O9 Fire Management .....                                               | 11        |
| <b>5 MONITORING AND RECORDING CONDITIONS .....</b>                     | <b>12</b> |
| M1 Monitoring records.....                                             | 12        |
| M2 Requirement to monitor concentration of pollutants discharged ..... | 12        |
| M3 Testing methods - concentration limits.....                         | 14        |
| M4 Recording of pollution complaints .....                             | 15        |

# Environment Protection Licence



Environment,  
Climate Change  
& Water

Licence - 12556

|          |                                                       |           |
|----------|-------------------------------------------------------|-----------|
| M5       | Telephone complaints line.....                        | 15        |
| M6       | Requirement to monitor volume or mass .....           | 15        |
| <b>6</b> | <b>REPORTING CONDITIONS .....</b>                     | <b>16</b> |
| R1       | Annual return documents .....                         | 16        |
| R2       | Notification of environmental harm.....               | 17        |
| R3       | Written report .....                                  | 17        |
| R4       | Recording and notification of fires .....             | 18        |
|          | <b>GENERAL CONDITIONS.....</b>                        | <b>18</b> |
| G1       | Copy of licence kept at the premises .....            | 18        |
|          | <b>POLLUTION STUDIES AND REDUCTION PROGRAMS .....</b> | <b>19</b> |
| U1       | <b>Pollution Studies and Reduction Programs .....</b> | <b>19</b> |
|          | <b>SPECIAL CONDITIONS.....</b>                        | <b>19</b> |
| E1       | Environment Management Plan (EMP).....                | 19        |
|          | <b>DICTIONARY .....</b>                               | <b>19</b> |
|          | General Dictionary .....                              | 19        |

## Information about this licence

### Dictionary

A definition of terms used in the licence can be found in the dictionary at the end of this licence.

### Responsibilities of licensee

Separate to the requirements of this licence, general obligations of licensees are set out in the Protection of the Environment Operations Act 1997 ("the Act") and the Regulations made under the Act. These include obligations to:

- ensure persons associated with you comply with this licence, as set out in section 64 of the Act;
- control the pollution of waters and the pollution of air (see for example sections 120 - 132 of the Act); and
- report incidents causing or threatening material environmental harm to the environment, as set out in Part 5.7 of the Act.

### Variation of licence conditions

The licence holder can apply to vary the conditions of this licence. An application form for this purpose is available from the EPA.

The EPA may also vary the conditions of the licence at any time by written notice without an application being made.

Where a licence has been granted in relation to development which was assessed under the Environmental Planning and Assessment Act 1979 in accordance with the procedures applying to integrated development, the EPA may not impose conditions which are inconsistent with the development consent conditions until the licence is first reviewed under Part 3.6 of the Act.

### Duration of licence

This licence will remain in force until the licence is surrendered by the licence holder or until it is suspended or revoked by the EPA or the Minister. A licence may only be surrendered with the written approval of the EPA.

### Licence review

The Act requires that the EPA review your licence at least every 5 years after the issue of the licence, as set out in Part 3.6 and Schedule 5 of the Act. You will receive advance notice of the licence review.

### Fees and annual return to be sent to the EPA

For each licence fee period you must pay:

- an administrative fee; and
- a load-based fee (if applicable).

The EPA publication "A Guide to Licensing" contains information about how to calculate your licence fees.

# Environment Protection Licence

Licence - 12556



Environment,  
Climate Change  
& Water

The licence requires that an Annual Return, comprising a Statement of Compliance and a summary of any monitoring required by the licence (including the recording of complaints), be submitted to the EPA. The Annual Return must be submitted within 60 days after the end of each reporting period. See condition R1 regarding the Annual Return reporting requirements.

Usually the licence fee period is the same as the reporting period.

## Transfer of licence

The licence holder can apply to transfer the licence to another person. An application form for this purpose is available from the EPA.

## Public register and access to monitoring data

Part 9.5 of the Act requires the EPA to keep a public register of details and decisions of the EPA in relation to, for example:

- licence applications;
- licence conditions and variations;
- statements of compliance;
- load based licensing information; and
- load reduction agreements.

Under s320 of the Act application can be made to the EPA for access to monitoring data which has been submitted to the EPA by licensees.

## This licence is issued to:

|                                                                                                     |
|-----------------------------------------------------------------------------------------------------|
| <b>PORT STEPHENS WASTE MANAGEMENT GROUP<br/>PTY LTD<br/>PO BOX 740<br/>RAYMOND TERRACE NSW 2324</b> |
|-----------------------------------------------------------------------------------------------------|

subject to the conditions which follow.

## 1 Administrative conditions

### A1 What the licence authorises and regulates

A1.1 Not applicable.

A1.2 This licence authorises the carrying out of the scheduled activities listed below at the premises specified in A2. The activities are listed according to their scheduled activity classification, fee-

# Environment Protection Licence

Licence - 12556



Environment,  
Climate Change  
& Water

based activity classification and the scale of the operation.

Unless otherwise further restricted by a condition of this licence, the scale at which the activity is carried out must not exceed the maximum scale specified in this condition.

| Scheduled Activity |
|--------------------|
| Composting         |
| Waste Activities   |

| Fee Based Activity                                           | Scale                     |
|--------------------------------------------------------------|---------------------------|
| Composting                                                   | > 5000 - 50000 T received |
| Hazardous, Industrial or Group A Waste Generation or Storage | 0 - 10 T                  |

A1.3 Not applicable.

# Environment Protection Licence

Licence - 12556



Environment,  
Climate Change  
& Water

## A2 Premises to which this licence applies

A2.1 The licence applies to the following premises:

| Premises Details    |
|---------------------|
| BEDMINSTER FACILITY |
| 330 NEWLINE ROAD    |
| RAYMOND TERRACE     |
| NSW                 |
| 2324                |
| LOT 1 DP1098770     |
|                     |
|                     |
|                     |

## A3 Other activities

A3.1 Not applicable.

## A4 Information supplied to the EPA

A4.1 Works and activities must be carried out in accordance with the proposal contained in the licence application, except as expressly provided by a condition of this licence.

In this condition the reference to "the licence application" includes a reference to:

- (a) the applications for any licences (including former pollution control approvals) which this licence replaces under the Protection of the Environment Operations (Savings and Transitional) Regulation 1998; and
- (b) the licence information form provided by the licensee to the EPA to assist the EPA in connection with the issuing of this licence.

## 2 Discharges to air and water and applications to land

### P1 Location of monitoring/discharge points and areas

P1.1 Not applicable.

# Environment Protection Licence

Licence - 12556



Environment,  
Climate Change  
& Water

- P1.2 The following points referred to in the table are identified in this licence for the purposes of the monitoring and/or the setting of limits for discharges of pollutants to water from the point.
- P1.3 The following utilisation areas referred to in the table below are identified in this licence for the purposes of the monitoring and/or the setting of limits for any application of solids or liquids to the utilisation area.

## *Water and land*

| EPA identification no. | Type of monitoring point                              | Type of discharge point                               | Description of location                                                                                                                                                                                                      |
|------------------------|-------------------------------------------------------|-------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1                      | Discharge to waters.<br>Discharge quality monitoring. | Discharge to waters.<br>Discharge quality monitoring. | Formerly EPA Monitoring Point 2 on Environment Protection License number 7628. Spillway from North Western Sedimentation dam as shown on Figure 1.2 of Raymond Terrace Waste Facility Landfilling Inert Waste LEMP Feb. 1999 |
| 2                      | Leachate quality monitoring                           |                                                       | Formerly EPA Monitoring Point 4 on Environment Protection License 7628. Monofill leachate holding pond as shown on Figure 1.2 of Raymond Terrace Waste Facility Landfilling Inert Waste LEMP, Feb. 1999.                     |

## 3 Limit conditions

### L1 Pollution of waters

- L1.1 Except as may be expressly provided in any other condition of this licence, the licensee must comply with section 120 of the Protection of the Environment Operations Act 1997.

### L2 Load limits

- L2.1 Not applicable.
- L2.2 Not applicable.

### L3 Concentration limits



# Environment Protection Licence

Licence - 12556



Environment,  
Climate Change  
& Water

L3.1 Not applicable.

L3.2 Not applicable.

L3.3 Not applicable.

## **L4 Volume and mass limits**

L4.1 Not applicable.

## **L5 Waste**

L5.1 The licensee must not cause, permit or allow any waste generated outside the premises to be received at the premises for storage, treatment, processing, reprocessing or disposal or any waste generated at the premises to be disposed of at the premises, except as expressly permitted by the licence.

L5.2 This condition only applies to the storage, treatment, processing, reprocessing or disposal of waste at the premises if it requires an environment protection licence.

L5.3 Except as provided by any other condition of this licence, only the solid and/or inert waste listed below may be stored at the premises.

- a) Inert waste (as defined by the EPA's 'Environment Guidelines: Assessment, Classification & Management of Liquid & Non-liquid Wastes 1999');
- b) Municipal waste, being waste consisting of household domestic waste that is set aside for kerb side collection or delivered by the householder directly to a waste facility.;
- c) Garden waste (as defined by the 'Protection of the Environment Operations Act 1997');
- d) Wood waste (as defined by the 'Protection of the Environment Operations Act 1997'); and
- e) Biosolids sludge (that meets the requirements for stabilisation grade 'C' as defined in the EPA's 'Environmental Guideline: Use and Disposal of Biosolids Products'.

L5.4 Except as provided by any other condition of this licence, only the hazardous and/or industrial and/or Group A waste listed below may be received and stored at the premises.

- (a) lead acid batteries (D220);
- (b) waste from the production, formulation and use of inks, dyes, pigments, paints, lacquers and varnish (N220);
- (c) basic solutions or bases in solid form (C100);
- (d) waste oil/water, hydrocarbons/water mixtures or emulsions (J120);
- (e) waste mineral oils unfit for their original intended use (J100);
- (f) tyres (T140);
- (g) gas cylinders;
- (h) alkaline batteries; and
- (i) fire extinguishers.

# Environment Protection Licence

Licence - 12556



Environment,  
Climate Change  
& Water

- L5.5 The quantity of hazardous and/or industrial and/or Group A waste received and stored on the premises must not exceed five (5) tonnes at any one time.

## L6 Noise Limits

- L6.1 Noise from the premises must not exceed:

- (a) an  $L_{A10}$  (15 minute) noise emission criterion of 45 dB(A) (7am to 6pm) Monday to Friday and 7am to 1pm Saturday; and
- (b) an  $L_{A10}$  (15 minute) noise emission criterion of 35 dB(A) during the evening (6pm to 10pm) Monday to Friday; and
- (c) at all other times, an  $L_{A10}$  (15 minute) noise emission criterion of 35 dB(A), except as expressly provided by this licence.

- L6.2 Noise from the premises is to be measured at the boundary to determine compliance with this condition.

## L7 Stockpile Management

- L7.1 The maximum quantity of unprocessed and/or processed waste and materials stored outside the processing building must not exceed 7,000 tonnes at any time.

# 4 Operating conditions

## O1 Activities must be carried out in a competent manner

- O1.1 Licensed activities must be carried out in a competent manner.

This includes:

- (a) the processing, handling, movement and storage of materials and substances used to carry out the activity; and
- (b) the treatment, storage, processing, reprocessing, transport and disposal of waste generated by the activity.

## O2 Maintenance of plant and equipment

- O2.1 All plant and equipment installed at the premises or used in connection with the licensed activity:
- (a) must be maintained in a proper and efficient condition; and
  - (b) must be operated in a proper and efficient manner.

## O3 Potentially offensive odour

- O3.1 No condition of this licence identifies a potentially offensive odour for the purposes of section 129 of the Protection of the Environment Operations Act 1997.

# Environment Protection Licence

Licence - 12556



Environment,  
Climate Change  
& Water

**Note:** Section 129 of the Protection of the Environment Operations Act 1997, provides that the licensee must not cause or permit the emission of any offensive odour from the premises but provides a defence if the emission is identified in the relevant environment protection licence as a potentially offensive odour and the odour was emitted in accordance with the conditions of a licence directed at minimising odour.

## **O4 Dust**

O4.1 All operations and activities occurring at the premises must be carried out in a manner that will minimise the emission of dust from the premises.

## **O5 Processes and management**

O5.1 The licensee must ensure that any liquid and/or non-liquid waste stored and/or treated and/or processed and/or reprocessed at the premises is assessed and classified in accordance with the EPA Environmental Guidelines: Assessment, Classification and Management of Liquid and Non-Liquid Wastes, in force as at 1 July 1999.

O5.2 The licensee must ensure that waste identified for recycling is stored separately from other waste.

## **O6 Biosolids**

O6.1 Biosolids sludge received at the premises must be stored, treated, processed, classified, transported and disposed in accordance with the DEC's Environmental Guidelines: Use and Disposal of Biosolids and Biosolids Products (1997).

## **O7 Screening of waste**

O7.1 The licensee must have in place and implement procedures to identify and prevent the disposal of any waste not permitted by this licence to be disposed of at the premises.

## **O8 Tyre Storage**

O8.1 Tyres stockpiles on the premises must:

- (a) not exceed fifty (50) tonnes of tyres at any one time;
- (b) be located in a clearly defined area;
- (c) be managed to control vermin; and
- (d) be managed to prevent any tyres from catching fire.

## **O9 Fire Management**

O9.1 All activities and operations at the premises must be carried out in a manner that will prevent and minimise the risk of fire.

- O9.2 The licensee must maintain a fire mitigation plan to ensure that fire prevention measures are in place at the premises to manage any fire outbreaks.

## 5 Monitoring and recording conditions

### M1 Monitoring records

- M1.1 The results of any monitoring required to be conducted by this licence or a load calculation protocol must be recorded and retained as set out in this condition.
- M1.2 All records required to be kept by this licence must be:
- (a) in a legible form, or in a form that can readily be reduced to a legible form;
  - (b) kept for at least 4 years after the monitoring or event to which they relate took place; and
  - (c) produced in a legible form to any authorised officer of the EPA who asks to see them.
- M1.3 The following records must be kept in respect of any samples required to be collected for the purposes of this licence:
- (a) the date(s) on which the sample was taken;
  - (b) the time(s) at which the sample was collected;
  - (c) the point at which the sample was taken; and
  - (d) the name of the person who collected the sample.

### M2 Requirement to monitor concentration of pollutants discharged

- M2.1 For each monitoring/discharge point or utilisation area specified below (by a point number), the licensee must monitor (by sampling and obtaining results by analysis) the concentration of each pollutant specified in Column 1. The licensee must use the sampling method, units of measure, and sample at the frequency, specified opposite in the other columns:

# Environment Protection Licence

Licence - 12556



Environment,  
Climate Change  
& Water

## Water and Land

### POINT 1

| Pollutant                         | Units of measure                          | Frequency | Sampling Method |
|-----------------------------------|-------------------------------------------|-----------|-----------------|
| Alkalinity (as calcium carbonate) | milligrams of calcium carbonate per litre | Quarterly | Grab sample     |
| Aluminium                         | milligrams per litre                      | Yearly    | Grab sample     |
| Ammonia                           | milligrams per litre                      | Quarterly | Grab sample     |
| Arsenic                           | milligrams per litre                      | Yearly    | Grab sample     |
| Barium                            | milligrams per litre                      | Yearly    | Grab sample     |
| Benzene                           | milligrams per litre                      | Yearly    | Grab sample     |
| Biochemical oxygen demand         | milligrams per litre                      | Yearly    | Grab sample     |
| Cadmium                           | milligrams per litre                      | Yearly    | Grab sample     |
| Calcium                           | milligrams per litre                      | Quarterly | Grab sample     |
| Chloride                          | milligrams per litre                      | Quarterly | Grab sample     |
| Chlorinated volatile compounds    | milligrams per litre                      | Quarterly | Grab sample     |
| Chromium (hexavalent)             | milligrams per litre                      | Yearly    | Grab sample     |
| Chromium (total)                  | milligrams per litre                      | Yearly    | Grab sample     |
| Cobalt                            | milligrams per litre                      | Yearly    | Grab sample     |
| Conductivity                      | microsiemens per centimetre               | Quarterly | Grab sample     |
| Copper                            | milligrams per litre                      | Yearly    | Grab sample     |
| Ethyl benzene                     | milligrams per litre                      | Yearly    | Grab sample     |
| Fluoride                          | milligrams per litre                      | Quarterly | Grab sample     |
| Iron                              | milligrams per litre                      | Quarterly | Grab sample     |
| Lead                              | milligrams per litre                      | Yearly    | Grab sample     |
| Magnesium                         | milligrams per litre                      | Quarterly | Grab sample     |
| Manganese                         | milligrams per litre                      | Quarterly | Grab sample     |
| Mercury                           | milligrams per litre                      | Yearly    | Grab sample     |
| Nitrate                           | milligrams per litre                      | Quarterly | Grab sample     |
| Organochlorine pesticides         | milligrams per litre                      | Quarterly | Grab sample     |
| Organophosphate pesticides        | milligrams per litre                      | Yearly    | Grab sample     |
| PCBs                              | milligrams per litre                      | Yearly    | Grab sample     |
| Phosphate                         | milligrams per litre                      | Yearly    | Grab sample     |
| Polycyclic aromatic hydrocarbons  | milligrams per litre                      | Yearly    | Grab sample     |
| Potassium                         | milligrams per litre                      | Quarterly | Grab sample     |

# Environment Protection Licence

Licence - 12556



Environment,  
Climate Change  
& Water

| Pollutant                    | Units of measure     | Frequency | Sampling Method     |
|------------------------------|----------------------|-----------|---------------------|
| Sodium                       | milligrams per litre | Quarterly | Grab sample         |
| Standing Water Level         | As approp.           | Quarterly | No method specified |
| Sulfate                      | milligrams per litre | Quarterly | Grab sample         |
| Toluene                      | milligrams per litre | Yearly    | Grab sample         |
| Total Phenolics              | milligrams per litre | Quarterly | Grab sample         |
| Total dissolved solids       | milligrams per litre | Yearly    | Grab sample         |
| Total organic carbon         | milligrams per litre | Quarterly | Grab sample         |
| Total petroleum hydrocarbons | milligrams per litre | Yearly    | Grab sample         |
| Zinc                         | milligrams per litre | Yearly    | Grab sample         |
| pH                           | pH                   | Quarterly | Grab sample         |

## POINT 2

| Pollutant                         | Units of measure                          | Frequency | Sampling Method     |
|-----------------------------------|-------------------------------------------|-----------|---------------------|
| Alkalinity (as calcium carbonate) | milligrams of calcium carbonate per litre | Monthly   | Grab sample         |
| Ammonia                           | milligrams per litre                      | Monthly   | Grab sample         |
| Biochemical oxygen demand         | milligrams per litre                      | Monthly   | Grab sample         |
| Calcium                           | milligrams per litre                      | Monthly   | Grab sample         |
| Chloride                          | milligrams per litre                      | Monthly   | Grab sample         |
| Fluoride                          | milligrams per litre                      | Monthly   | Grab sample         |
| Iron                              | milligrams per litre                      | Monthly   | Grab sample         |
| Magnesium                         | milligrams per litre                      | Monthly   | Grab sample         |
| Manganese                         | milligrams per litre                      | Monthly   | Grab sample         |
| Nitrate                           | milligrams per litre                      | Monthly   | Grab sample         |
| Organochlorine pesticides         | milligrams per litre                      | Monthly   | Grab sample         |
| Potassium                         | milligrams per litre                      | Monthly   | Grab sample         |
| Sodium                            | milligrams per litre                      | Monthly   | Grab sample         |
| Standing Water Level              | As approp.                                | Quarterly | No method specified |
| Sulfate                           | milligrams per litre                      | Monthly   | Grab sample         |
| Total Phenolics                   | milligrams per litre                      | Monthly   | Grab sample         |
| Total organic carbon              | milligrams per litre                      | Monthly   | Grab sample         |
| pH                                | pH                                        | Monthly   | Grab sample         |

## M3 Testing methods - concentration limits

# Environment Protection Licence

Licence - 12556



Environment,  
Climate Change  
& Water

M3.1 Not applicable.

M3.2 Subject to any express provision to the contrary in this licence, monitoring for the concentration of a pollutant discharged to waters or applied to a utilisation area must be done in accordance with the Approved Methods Publication unless another method has been approved by the EPA in writing before any tests are conducted.

## M4 Recording of pollution complaints

M4.1 The licensee must keep a legible record of all complaints made to the licensee or any employee or agent of the licensee in relation to pollution arising from any activity to which this licence applies.

M4.2 The record must include details of the following:

- (a) the date and time of the complaint;
- (b) the method by which the complaint was made;
- (c) any personal details of the complainant which were provided by the complainant or, if no such details were provided, a note to that effect;
- (d) the nature of the complaint;
- (e) the action taken by the licensee in relation to the complaint, including any follow-up contact with the complainant; and
- (f) if no action was taken by the licensee, the reasons why no action was taken.

M4.3 The record of a complaint must be kept for at least 4 years after the complaint was made.

M4.4 The record must be produced to any authorised officer of the EPA who asks to see them.

## M5 Telephone complaints line

M5.1 The licensee must operate during its operating hours a telephone complaints line for the purpose of receiving any complaints from members of the public in relation to activities conducted at the premises or by the vehicle or mobile plant, unless otherwise specified in the licence.

M5.2 The licensee must notify the public of the complaints line telephone number and the fact that it is a complaints line so that the impacted community knows how to make a complaint.

M5.3 Conditions M5.1 and M5.2 do not apply until 3 months after:

- (a) the date of the issue of this licence or
- (b) if this licence is a replacement licence within the meaning of the Protection of the Environment Operations (Savings and Transitional) Regulation 1998, the date on which a copy of the licence was served on the licensee under clause 10 of that regulation.

## M6 Requirement to monitor volume or mass



M6.1 Not applicable.

## 6 Reporting conditions

### R1 Annual return documents

#### What documents must an Annual Return contain?

- R1.1 The licensee must complete and supply to the EPA an Annual Return in the approved form comprising:
- (a) a Statement of Compliance; and
  - (b) a Monitoring and Complaints Summary.
- A copy of the form in which the Annual Return must be supplied to the EPA accompanies this licence. Before the end of each reporting period, the EPA will provide to the licensee a copy of the form that must be completed and returned to the EPA.

#### Period covered by Annual Return

- R1.2 An Annual Return must be prepared in respect of each reporting period, except as provided below.

Note: The term "reporting period" is defined in the dictionary at the end of this licence. Do not complete the Annual Return until after the end of the reporting period.

- R1.3 Where this licence is transferred from the licensee to a new licensee:
- (a) the transferring licensee must prepare an Annual Return for the period commencing on the first day of the reporting period and ending on the date the application for the transfer of the licence to the new licensee is granted; and
  - (b) the new licensee must prepare an Annual Return for the period commencing on the date the application for the transfer of the licence is granted and ending on the last day of the reporting period.

Note: An application to transfer a licence must be made in the approved form for this purpose.

- R1.4 Where this licence is surrendered by the licensee or revoked by the EPA or Minister, the licensee must prepare an Annual Return in respect of the period commencing on the first day of the reporting period and ending on:
- (a) in relation to the surrender of a licence - the date when notice in writing of approval of the surrender is given; or
  - (b) in relation to the revocation of the licence - the date from which notice revoking the licence operates.

#### Deadline for Annual Return

- R1.5 The Annual Return for the reporting period must be supplied to the EPA by registered post not later than 60 days after the end of each reporting period or in the case of a transferring licence not later than 60 days after the date the transfer was granted (the 'due date').

#### Notification where actual load can not be calculated



# Environment Protection Licence

Licence - 12556



Environment,  
Climate Change  
& Water

R1.6 Not applicable.

## Licensee must retain copy of Annual Return

R1.7 The licensee must retain a copy of the Annual Return supplied to the EPA for a period of at least 4 years after the Annual Return was due to be supplied to the EPA.

## Certifying of Statement of Compliance and signing of Monitoring and Complaints Summary

R1.8 Within the Annual Return, the Statement of Compliance must be certified and the Monitoring and Complaints Summary must be signed by:

- (a) the licence holder; or
- (b) by a person approved in writing by the EPA to sign on behalf of the licence holder.

R1.9 A person who has been given written approval to certify a certificate of compliance under a licence issued under the Pollution Control Act 1970 is taken to be approved for the purpose of this condition until the date of first review of this licence.

## R2 Notification of environmental harm

Note: The licensee or its employees must notify the EPA of incidents causing or threatening material harm to the environment as soon as practicable after the person becomes aware of the incident in accordance with the requirements of Part 5.7 of the Act.

R2.1 Notifications must be made by telephoning the Environment Line service on 131 555.

R2.2 The licensee must provide written details of the notification to the EPA within 7 days of the date on which the incident occurred.

## R3 Written report

R3.1 Where an authorised officer of the EPA suspects on reasonable grounds that:

- (a) where this licence applies to premises, an event has occurred at the premises; or
  - (b) where this licence applies to vehicles or mobile plant, an event has occurred in connection with the carrying out of the activities authorised by this licence,
- and the event has caused, is causing or is likely to cause material harm to the environment (whether the harm occurs on or off premises to which the licence applies), the authorised officer may request a written report of the event.

R3.2 The licensee must make all reasonable inquiries in relation to the event and supply the report to the EPA within such time as may be specified in the request.

R3.3 The request may require a report which includes any or all of the following information:

- (a) the cause, time and duration of the event;
- (b) the type, volume and concentration of every pollutant discharged as a result of the event;

# Environment Protection Licence

Licence - 12556



Environment,  
Climate Change  
& Water

- (c) the name, address and business hours telephone number of employees or agents of the licensee, or a specified class of them, who witnessed the event;
- (d) the name, address and business hours telephone number of every other person (of whom the licensee is aware) who witnessed the event, unless the licensee has been unable to obtain that information after making reasonable effort;
- (e) action taken by the licensee in relation to the event, including any follow-up contact with any complainants;
- (f) details of any measure taken or proposed to be taken to prevent or mitigate against a recurrence of such an event; and
- (g) any other relevant matters.

R3.4 The EPA may make a written request for further details in relation to any of the above matters if it is not satisfied with the report provided by the licensee. The licensee must provide such further details to the EPA within the time specified in the request.

## R4 Recording and notification of fires

R4.1 The licensee must record the following data in relation to fires occurring at the premises:

- (a) Time and date when the fire started.
- (b) Whether the fire was authorised by the licensee, and, if not, the circumstances which ignited the fire.
- (c) The time and date that the fire burnt out or was extinguished.
- (d) The location of fire (eg. clean timber stockpile, putrescible garbage cell, etc).
- (e) Prevailing weather conditions at the time of the fire.
- (f) Observations made in regard to smoke direction and dispersion.
- (g) The amount of waste that was combusted by the fire.
- (h) Action taken to extinguish the fire;
- (i) Action taken to prevent a reoccurrence.

The data must be recorded on each day that the fire is burning.

R4.2 The licensee or its employees or agents must notify the occurrence of all fires on the premises in accordance with conditions R2.1 and R2.2 as soon as practical after becoming aware of the fire.

## General conditions

### G1 Copy of licence kept at the premises

G1.1 A copy of this licence must be kept at the premises to which the licence applies.

G1.2 The licence must be produced to any authorised officer of the EPA who asks to see it.

G1.3 The licence must be available for inspection by any employee or agent of the licensee working at the premises.

## Pollution studies and reduction programs

### U1 Pollution Studies and Reduction Programs

U1.1 Not applicable.

## Special conditions

### E1 Environment Management Plan (EMP)

- E1.1 The licensee must prepare an Environment Management Plan (EMP) to ensure compliance with the conditions of this licence and relevant environmental legislation for the premises. The EMP must, as a minimum, address the matters listed in Appendix C of the *DEC's Environmental Guidelines: Composting and Related Organics Processing Facilities Guidelines (July 2004)*.
- E1.2 The licensee must submit the EMP required by condition E1.1 of this licence to the EPA by 30 June 2007.

## Dictionary

### General Dictionary

In this licence, unless the contrary is indicated, the terms below have the following meanings:

|                                                    |                                                                                                                                                                                                                                                                                                                                                                              |
|----------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>3DGM [in relation to a concentration limit]</b> | Means the three day geometric mean, which is calculated by multiplying the results of the analysis of three samples collected on consecutive days and then taking the cubed root of that amount. Where one or more of the samples is zero or below the detection limit for the analysis, then 1 or the detection limit respectively should be used in place of those samples |
| <b>Act</b>                                         | Means the Protection of the Environment Operations Act 1997                                                                                                                                                                                                                                                                                                                  |
| <b>activity</b>                                    | Means a scheduled or non-scheduled activity within the meaning of the Protection of the Environment Operations Act 1997                                                                                                                                                                                                                                                      |
| <b>actual load</b>                                 | Has the same meaning as in the Protection of the Environment Operations (General) Regulation 1998                                                                                                                                                                                                                                                                            |
| <b>AM</b>                                          | Together with a number, means an ambient air monitoring method of that number prescribed by the <i>Approved Methods for the Sampling and Analysis of Air Pollutants in New South Wales</i> .                                                                                                                                                                                 |
| <b>AMG</b>                                         | Australian Map Grid                                                                                                                                                                                                                                                                                                                                                          |
| <b>anniversary date</b>                            | The anniversary date is the anniversary each year of the date of issue of the licence. In the case of a licence continued in force by the Protection of the Environment Operations Act 1997, the date of issue of the licence is the first anniversary of the date of issue or last renewal of the licence following the commencement of the Act.                            |
| <b>annual return</b>                               | Is defined in R1.1                                                                                                                                                                                                                                                                                                                                                           |

# Environment Protection Licence

Licence - 12556



Environment,  
Climate Change  
& Water

|                                              |                                                                                                                                                                                                     |
|----------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Approved Methods Publication</b>          | Has the same meaning as in the Protection of the Environment Operations (General) Regulation 1998                                                                                                   |
| <b>assessable pollutants</b>                 | Has the same meaning as in the Protection of the Environment Operations (General) Regulation 1998                                                                                                   |
| <b>BOD</b>                                   | Means biochemical oxygen demand                                                                                                                                                                     |
| <b>CEM</b>                                   | Together with a number, means a continuous emission monitoring method of that number prescribed by the <i>Approved Methods for the Sampling and Analysis of Air Pollutants in New South Wales</i> . |
| <b>COD</b>                                   | Means chemical oxygen demand                                                                                                                                                                        |
| <b>composite sample</b>                      | Unless otherwise specifically approved in writing by the EPA, a sample consisting of 24 individual samples collected at hourly intervals and each having an equivalent volume.                      |
| <b>cond.</b>                                 | Means conductivity                                                                                                                                                                                  |
| <b>environment</b>                           | Has the same meaning as in the Protection of the Environment Operations Act 1997                                                                                                                    |
| <b>environment protection legislation</b>    | Has the same meaning as in the Protection of the Environment Administration Act 1991                                                                                                                |
| <b>EPA</b>                                   | Means Environment Protection Authority of New South Wales.                                                                                                                                          |
| <b>fee-based activity classification</b>     | Means the numbered short descriptions in Schedule 1 of the Protection of the Environment Operations (General) Regulation 1998.                                                                      |
| <b>flow weighted composite sample</b>        | Means a sample whose composites are sized in proportion to the flow at each composites time of collection.                                                                                          |
| <b>general solid waste (non-putrescible)</b> | Has the same meaning as in Part 3 of Schedule 1 of the Protection of the Environment Operations Act 1997                                                                                            |
| <b>general solid waste (putrescible)</b>     | Has the same meaning as in Part 3 of Schedule 1 of the Protection of the Environment Operations Act 1997                                                                                            |
| <b>grab sample</b>                           | Means a single sample taken at a point at a single time                                                                                                                                             |
| <b>hazardous waste</b>                       | Has the same meaning as in Part 3 of Schedule 1 of the Protection of the Environment Operations Act 1997                                                                                            |
| <b>licensee</b>                              | Means the licence holder described at the front of this licence                                                                                                                                     |
| <b>load calculation protocol</b>             | Has the same meaning as in the Protection of the Environment Operations (General) Regulation 1998                                                                                                   |
| <b>local authority</b>                       | Has the same meaning as in the Protection of the Environment Operations Act 1997                                                                                                                    |
| <b>material harm</b>                         | Has the same meaning as in section 147 Protection of the Environment Operations Act 1997                                                                                                            |
| <b>MBAS</b>                                  | Means methylene blue active substances                                                                                                                                                              |
| <b>Minister</b>                              | Means the Minister administering the Protection of the Environment Operations Act 1997                                                                                                              |
| <b>mobile plant</b>                          | Has the same meaning as in Part 3 of Schedule 1 of the Protection of the Environment Operations Act 1997                                                                                            |
| <b>motor vehicle</b>                         | Has the same meaning as in the Protection of the Environment Operations Act 1997                                                                                                                    |
| <b>O&amp;G</b>                               | Means oil and grease                                                                                                                                                                                |
| <b>percentile [in</b>                        | Means that percentage [eg.50%] of the number of samples taken that must meet the concentration limit                                                                                                |

# Environment Protection Licence



Licence - 12556

|                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                          |
|-------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>relation to a concentration limit of a sample]</b> | specified in the licence for that pollutant over a specified period of time. In this licence, the specified period of time is the Reporting Period unless otherwise stated in this licence.                                                                                                                                                                                                                              |
| <b>plant</b>                                          | Includes all plant within the meaning of the Protection of the Environment Operations Act 1997 as well as motor vehicles.                                                                                                                                                                                                                                                                                                |
| <b>pollution of waters [or water pollution]</b>       | Has the same meaning as in the Protection of the Environment Operations Act 1997                                                                                                                                                                                                                                                                                                                                         |
| <b>premises</b>                                       | Means the premises described in condition A2.1                                                                                                                                                                                                                                                                                                                                                                           |
| <b>public authority</b>                               | Has the same meaning as in the Protection of the Environment Operations Act 1997                                                                                                                                                                                                                                                                                                                                         |
| <b>regional office</b>                                | Means the relevant EPA office referred to in the Contacting the EPA document accompanying this licence                                                                                                                                                                                                                                                                                                                   |
| <b>reporting period</b>                               | For the purposes of this licence, the reporting period means the period of 12 months after the issue of the licence, and each subsequent period of 12 months. In the case of a licence continued in force by the Protection of the Environment Operations Act 1997, the date of issue of the licence is the first anniversary of the date of issue or last renewal of the licence following the commencement of the Act. |
| <b>restricted solid waste</b>                         | Has the same meaning as in Part 3 of Schedule 1 of the Protection of the Environment Operations Act 1997                                                                                                                                                                                                                                                                                                                 |
| <b>scheduled activity</b>                             | Means an activity listed in Schedule 1 of the Protection of the Environment Operations Act 1997                                                                                                                                                                                                                                                                                                                          |
| <b>special waste</b>                                  | Has the same meaning as in Part 3 of Schedule 1 of the Protection of the Environment Operations Act 1997                                                                                                                                                                                                                                                                                                                 |
| <b>TM</b>                                             | Together with a number, means a test method of that number prescribed by the <i>Approved Methods for the Sampling and Analysis of Air Pollutants in New South Wales</i> .                                                                                                                                                                                                                                                |
| <b>TSP</b>                                            | Means total suspended particles                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>TSS</b>                                            | Means total suspended solids                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Type 1 substance</b>                               | Means the elements antimony, arsenic, cadmium, lead or mercury or any compound containing one or more of those elements                                                                                                                                                                                                                                                                                                  |
| <b>Type 2 substance</b>                               | Means the elements beryllium, chromium, cobalt, manganese, nickel, selenium, tin or vanadium or any compound containing one or more of those elements                                                                                                                                                                                                                                                                    |
| <b>utilisation area</b>                               | Means any area shown as a utilisation area on a map submitted with the application for this licence                                                                                                                                                                                                                                                                                                                      |
| <b>waste</b>                                          | Has the same meaning as in the Protection of the Environment Operations Act 1997                                                                                                                                                                                                                                                                                                                                         |
| <b>waste type</b>                                     | Means liquid, restricted solid waste, general solid waste (putrescible), general solid waste (non-putrescible), special waste or hazardous waste                                                                                                                                                                                                                                                                         |

Mr Stephen Beaman

Environment Protection Authority

(By Delegation)

# Environment Protection Licence

Licence - 12556



Environment,  
Climate Change  
& Water

Date of this edition - 28-Jun-2010

## End Notes

- |   |                                                                                                                        |
|---|------------------------------------------------------------------------------------------------------------------------|
| 1 | Licence varied by notice 1071947, issued on 03-Apr-2007, which came into effect on 03-Apr-2007.                        |
| 2 | Licence varied by notice 1073826, issued on 12-Sep-2007, which came into effect on 12-Sep-2007.                        |
| 3 | Condition A1.3 Not applicable varied by notice issued on <issue date> which came into effect on <effective date>       |
| 4 | Licence varied by Correction to EPA Region data record., issued on 28-Jun-2010, which came into effect on 28-Jun-2010. |