**www.epa.nsw.gov.au**



Application Form

Recycling Relief Fund

Supporting Recycling in Regional and Rural NSW

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## Background

The NSW Government has committed to supporting local government and the recycling industry with a suite of support measures in response to China’s National Sword policy. This $2.5 million Recycling Relief Fund will provide temporary relief to NSW local councils in rural and regional areas to offset increased recycling costs, and to support the ongoing delivery of recycling services.

All local councils and regional waste groups in rural and regional NSW outside the waste levy areas will have access to this temporary funding to cover price rises directly associated with household recycling services for up to four months within the period of **1 March 2018 to 31 May 2019**.

The total amount available per council is calculated at up to $75 per tonne (excluding GST) for up to four months worth of dry recycling.

The completed application form can be submitted to the EPA **at any time** and no later than **4pm 31 May 2019.**

Your application can be sent via email: wasteless.councils@epa.nsw.gov.au

Or mail to

Regional Delivery

NSW EPA

PO Box 668

Parramatta NSW 2124

**You should read the Recycling Relief Guidelines (the Guidelines) before starting your application.**

## Applicant information

|  |  |
| --- | --- |
| Applicant name | [applicant name – local council or regional waste group] |
| Main contact person | [Name] |
| Position | [Position] |
| Phone | [Phone] |
| Email | [Email] |
| Secondary contact person | [Name–Position] |
| Phone | [Phone] |
| Email | [Email] |

## Dry recycling processing information

|  |  |
| --- | --- |
| [ ]  Council recycling facility, or please check notification via: |
| [ ]  Collection contractor, or: | [Name] |
| [ ]  Recycling processor | [Name] |
| Contract term | [DD/MM/20YY–DD/MM/20YY] |
| Reason provided for price increase: | [Name – Location] |
| Recycling processing facility | [Name – Location] |
| Recycling processing facility | [Name – Location] |

## Dry recycling estimation and funding amount

Please estimate the number of tonnes of household dry recycling for which you are requesting offset funds from the EPA and specify the period of time (up to a maximum of four months) the estimate covers. For the definition of dry recycling, please refer to the Guidelines.

|  |  |
| --- | --- |
|  |  |
| Total tonnes of dry recycling estimated to be affected by price increases **[C]**(max 4 months-worth of material) | [ tonnes] |
| Period (max 4 months) | [DD/MM/YY to /DD/MM/YY] |
| Current price per tonne (excluding GST) | [$/tonne] |
| Expected (or known) new price per tonne (excluding GST) | [$/tonne] |
| Difference between current and new price per tonne | [$/tonne] |
| Offset funds requested from the EPA to support dry recycling collection **[A]**(max $75 per tonne excluding GST) | [$] |
| Applicant co-contribution, if any | [$] |

## Evidence of increased costs

Please provide details of the cost increase including: when prices changed; what the change is; and any notifications of future changes. If you have received notices from your contractor/s, please attach them to your application.

If you have a council-owned or managed recycling facility, please attach documents which detail the expected increased costs.

Evidence of the additional costs for management of dry recyclables include:

* letter(s) from the contractor or waste facility stating the increased cost ($/tonne) and receival dockets as evidence of receipt of recyclables,
* for council operated facilities provide information such as fixed operating costs and variable costs (including reduced revenue or costs associated with commodities), evidence of other costs such as storage, baling, additional transport or staffing.

## Other activities

If your organisation requires funds to gain legal or other strategic advice to help determine long-term solutions, please provide details in the table below. There is no requirement for your organisation to provide a co-contribution.

Note that this funding is included in the $75 per tonne cap. All costs exclude GST.

|  |  |  |  |
| --- | --- | --- | --- |
| Activity | How will this inform long-term solutions? | Funds requested from EPA | Your co-contribution |
| *Legal advice* |  | [$] |  |
| *Other activities* |  | [$] |  |
| Total funds requested for other activities [**B**] |  | [$] |  |
| Total funding requested [**A+B**] |  | [$] |  |
| Total funding requested per tonne [ **(B +A)/C**] |  | [$/tonne]**\*** |  |

\*if this figure equals more than $75/tonne your application is not eligible

## Long term solution

In order to gain funding under the Recycling Relief Fund your organisation must commit to investigate, plan for and implement actions that will deliver a long-term solution for your local government area and/or region. In submitting this application, you commit your organisation to undertaking this work and to providing the EPA with your strategic plan (according to the template in Schedule C of the Funding Agreement) along with your final report, due two months after the 4-month period of funded recycling collection ends.

[ ]  We are committed to the development of a strategic plan (according to the template in Schedule C of the Funding Agreement) due with the final report.

[ ]  We understand that the financial and other information provided in this application and in any reports required may be subject to an audit as outlined in the Funding Agreement.

## Any other comments

Please include any additional information to support your application for funding. For all attachments please outline the evidence they provide.

|  |
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|  |

## Authorisation

Provide the name of one office-bearer in your organisation (e.g. General Manager, Chief Executive Officer or Executive Officer) who is able to attest to the accuracy of the information within the application.

|  |  |
| --- | --- |
|  |  |
| Name |       |
| Title/position |       |
| Organisation |       |
| Email |       |
| Phone no | (0\_)       |
| Date |       |
| Signature(upload signature image) |  |